



## RGW Rocławski Graczyk i Wspólnicy Adwokacka Spółka Jawna

## Conditions of providing legal assistance

The RGW law office does not provide legal advice via telephone calls or on the basis of abstractly described factual circumstances.

If you would like to request legal assistance, we kindly ask you to:

- concisely describe the factual circumstances of the case;
- indicate the entity to which assistance is to be provided;
- send an electronic version (a scan in PDF or JPG format) of the documents necessary to perform a legal analysis and assessment of the case;
- if the case is a legal dispute, provide the names of the opposing parties;
- if the case is pending, indicate the reference number, court instance, type of court (common or arbitration), and other relevant data;
- in administrative cases, provide a scan of the decisions and other relevant documents;
- in economic criminal cases, provide a description of the current status of the case and scans of the decisions hitherto made.

After our law office receives the aforementioned information, we will consider the possibility of providing you with legal assistance. Subsequently, you will become acquainted with the terms and conditions of providing legal assistance and with the terms and conditions of the agreement.

Please send your requests in the written form to our address via traditional mail or via e-mail – biuro@rgw.com.pl or info@rgw.com.pl.